

Subject: Action items from 4/21/04 SCC

From: "Bernard L. PEUTO" <blpeuto@peuto.com>

Date: 5/16/2004, 9:21 PM

To: "Len Shustek" [REDACTED], "Lee Courtney" [REDACTED], "Kirsten Tashev" [REDACTED], "Dag Spicer" [REDACTED], "Sharon T. Brunzel" [REDACTED], "Paul McJones" [REDACTED], "Mary Cicalese" [REDACTED], "Richard P. Gabriel" [REDACTED], "Mike Walton" [REDACTED], "Chacko C. Neroth" [REDACTED], "Philip Gust" [REDACTED], "Michael L. Powell" [REDACTED], "Henry Lowood" [REDACTED]

SCC friends with action items

I apologize for sending a group message. But these are the action items that were assigned at the last meeting of the SCC and a guess on where we stand on them. Please respond to me if you have better input on the deliverables or the likely schedule. Email me or call me about it.

*** DELIVERABLES LIST:

Bernard will convene a subcommittee to draft a proposed list for the Test Cases efforts.

STATUS: Good effort by Lee but this has fallen through a crack as I focused on the workshop. The two are interrelated. Lets continue by email and present a brief status at the SCC.

*** DISTRIBUTE DOCUMENTS:

Kirsten is to email members (via the main email list) 1) an existing document defining file naming conventions for the Cyber Collection, and 2) a FAQ about "How to Accept Donations".

STATUS: I did not see them. Easy to fix. Note slight problem with new email aliases. Call for help.

*** METADATA REPORT:

Sharon, Dag, Paul, Lee and Mary will try out the Dublin Core based framework on 2-3 examples and report back at the May meeting.

STATUS: Sharon has send an email for review. On track.-)

*** WORKSHOP IDEA:

Lee, Dick, Len and Bernard to discuss and report back.

STATUS: Started working on it and should send a proposal by email. Hopefully should be done by Monday and presented for further inputs at the SCC meeting.

WEB TOOLS, etc:

Mike Walton, Phil, Chacko, and Bernard to discuss next steps.

STATUS: Two new aliases started. Important fixes to be made as we understand the tool better. More to results to come.

LEGAL RISKS:

Len and Mike Powell to write up their thoughts on acceptable levels of legal risk regarding IP issues.

STATUS: Mike Powell unavailable for the next few weeks. Will work on it for June meeting.

CANNONICAL DONATION EXAMPLE:

Bernard and Henry to discuss the idea of documenting a clean case of a company donating software and report back their recommendations.

STATUS: In progress. Henry will deliver on a slightly modified action item by telling us at the June SCC about Stanford's effort on the Game software archive they have created.